

Licensed Specialist in School Psychology (LSSP) Job Description

Reports to: Special Programs Coordinator

Wage/Hour Status: Contracted Employee
Estimated \$600.00 Per Day

Primary Purpose: Perform professional psychological work in assessment, behavior management , and counseling for students with emotional disabilities, learning disabilities, cognitive disabilities, Autism, and behavioral problems. Assess the psychological and psycho-educational needs of students referred and presently served under special education for one Charter campus.

Qualifications: Education/Certification

Master's degree in psychology from an accredited college or university

Valid Texas license as a licensed specialist in school psychology granted by the State Board of Examiners of Psychologists.

Special Knowledge /Skills: Knowledge of procedures for assessing achievement and intellectual , emotional, and behavioral functions for education purposes, including cross-battery evaluation practices

Knowledge of prevention and intervention strategies, including behavior management interventions

Knowledge of psychosocial development

Strong consultation skills for conferencing with teachers, parents, students, and special education personnel

Excellent organizational, communication , and interpersonal skills

Experience: Prefer at least 2 years of experience in providing psychological services in an educational setting in the State of Texas.

Major Responsibilities/Duties:

1. Select and administer assessments and observations to evaluate the intellectual, emotional, and behavioral functioning of referred students and to determine student eligibility for special education services according to federal and state guidelines.
2. Score and interpret test data.
3. Develop psychological evaluation reports , Full Individual Evaluations, conduct REEDS, and behavior management plans.
4. Conduct or participate in the Admission, Review, and Dismissal (ARD) Committee to assist with appropriate placement and development of Individual Education Plans (IEP) for students according to federal and state guidelines.

5. Serve as the case manager and implement the special education assessment process for students on a single high school campus.
6. Consult with school staff regarding implementation of behavior intervention plans and in managing behaviorally disruptive students.
 7. Meet with parents to discuss pertinent background information and test results.
 8. Assist in the selection of assessment materials and equipment.
 9. Consult with psychologists, psychiatrists, medical doctors, and community agencies concerning intellectual, emotional, and behavioral functioning of students as needed.
10. Meet all deadlines as required by IDEA in order to ensure compliance for all special education programming for the charter campus.
11. Compile, maintain, and file all physical and computerized reports, records, and other documents required, including case records, test results, statistical data, and test Inventories.
12. Be willing to provide staff development regarding the RTI process , if requested.
13. Maintain a positive and effective relationship with staff and supervisors.
14. Perform other duties upon request.
15. Support and maintain professionalism when carrying out all duties.